



# FDNY

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Fire Alarm Inspection Unit

Bureau of Fire Prevention

## Fire Alarm Inspection Unit Bulletin # 11-20-2020 Remote Video Inspections

<b>Issued:</b>	<b>Rocco Bonavita, Director, Fire Alarm Inspection Unit</b>
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<b>Purpose:</b>	<b>Remote Video Inspection (RVI) Guidelines</b>

Fire Alarm Inspection Unit is implementing a pilot program to perform inspections remotely. This will minimize potential COVID exposure and create a more efficient inspection procedure. Remote Video Inspections (RVI) will use digital video technology, so the inspector will not have to be physically present to conduct the inspection. Not to the same as in person inspection and shall be deemed identical for inspection policies and procedures. Please see below for a list of guidelines in addition to those already in place for an on-site inspection.

### 1. Requirements for Remote Video Inspection (RVI)

- Only available for re-inspections of customers of Bofers.
- Requests for inspections on applications with active violation orders will not be accepted.
- Scheduling supervisor will determine if the inspection can be performed remotely and how many cameras (cell phone, tablet, etc.) may be necessary.

### 2. On-site Requirements

- The facility must provide live camera feeds whenever the inspector deems necessary. This would include the following:
  - View of the display on the control unit at all times (possibly on a tripod).
  - View from the individual performing the test.
  - View from a point 10- 15 feet behind the individual performing the test.
  - An surface for at least one of the individuals.
- The facility must have reliable and adequate internet connectivity to maintain the connection throughout the entire premises and inspection.
- The contractor must have all testing equipment necessary to conduct the inspection.
- There must be adequate lighting necessary for a quality picture throughout the inspection. A separate source of light (possibly a flashlight) shall be available for dark spaces.
- There must be the capability to take pictures and email them during the inspection when a clear video of a specific item cannot be viewed.